



Office of Financial Aid  
2701 Spring Street  
Fort Wayne, IN 46808  
260-399-8003  
Fax: 260-399-8162

### Grad PLUS Loan Credit Authorization Form 2011-2012

Requested Loan Amount: \$ \_\_\_\_\_

Requested Loan Period: \_\_\_ Fall/Spring \_\_\_ Fall Only \_\_\_ Spring Only \_\_\_ Summer Only

Fall requests will begin being processed after June 1, 2011. Spring only requests will begin being processed after October 24, 2011.

#### Student Borrower Information

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Driver's License: State \_\_\_\_\_ Number \_\_\_\_\_

Date of Birth: \_\_\_\_\_ U.S. Citizen: \_\_\_\_\_ Yes \_\_\_\_\_ No

Telephone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

By signing, I agree to borrow a PLUS loan for the amount requested above and authorize the University of Saint Francis to initiate the Federal Direct Student Loan Process by requesting a credit check. I also certify that I am not in default on a federal student loan or owe a repayment on any federal financial aid. I further agree that the Office of Financial Aid may transfer PLUS proceeds to the Business Office for the purpose of paying any mandatory charges. Any remaining funds will be released in equal disbursements for each semester of enrollment in the form of a refund check.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

#### \*\*\*\*Master Promissory Note Requirement\*\*\*\*

First-time PLUS borrowers must complete an Electronic Master Promissory Note (MPN) at [www.dlenote.ed.gov](http://www.dlenote.ed.gov).

#### Steps to process the PLUS loan:

1. Thoroughly complete this form.
2. Submit it to the Office of Financial Aid.
3. The Office of Financial Aid will electronically submit your application to the Direct Loan Center.
4. The Direct Loan Center will perform a credit check. You will receive a letter from them regarding the approval or denial of your loan.
5. Loan funds will be disbursed upon completion of a Master Promissory Note and credit approval.

#### Loan and repayment calculators:

[www.finaid.org/calculators](http://www.finaid.org/calculators)

Repayment begins after graduation or when student is no longer attending half time or more.

#### For more information:

Direct Loan Servicing Center  
1-800-848-0979 or TDD 1-800-848-0983