



UNIVERSITY of
SAINT FRANCIS™

ADMISSIONS ESSAY GUIDELINES

Essays are required for anyone wishing to enhance their application or enter certain programs. This is your opportunity to relate your desire to attend or give explanations of anything that may adversely affect the admissions decision (i.e. downward trends in grades, low test scores, etc.). The following guidelines have been prepared to aid you in the writing process.

Format

Essays should be typed or printed on white paper, using one side only. The body of the essay must be double-spaced with one-inch margins. Please save electronic files as Microsoft Word documents (.doc format).

Neatly handwritten (in ink) papers will also be accepted, but full points may not be awarded.

Content

Please include the following:

- Your name and address information (prominently displayed in the first page)
- Your reasons for wishing to attend the University of Saint Francis
- Why you feel you would be successful at the University of Saint Francis
- Your reasons for choosing your intended major
- What you know about the profession

Submission

You may submit your essay by any of the following methods:

- in person
- by sending it as an email attachment to dperson@sf.edu
- or via postal mail to:

**Admissions Office
University of Saint Francis
2701 Spring Street
Fort Wayne IN 46808**