



2008-2009 Verification Worksheet - Dependent Student

Instructions

The U.S. Department of Education requires colleges to collect the following information from any student who applies for federal student aid and whose application is selected for verification. Please read and complete each question. **If the answer is zero, print a '0' in the blank.** Complete this form and return it with additional documents requested below. **We cannot continue to process your financial aid until our office receives this form and all required documents.**

Please note: When parents are mentioned, if your parents are divorced or separated, please provide information for the parent (and step-parent, if remarried) with which you lived the majority of the time during the twelve months prior to filing the FAFSA. If you did not live with one parent more than the other, provide information about the parent (and step-parent) that provided more financial support during the past 12 months.

Section A - Student Information

Last Name First Name M.I.

Social Security Number

Permanent Address

Date of Birth

City State ZIP

Phone Number

Section B - Student Tax Form and Income Information

1. If you will file a 2007 U.S. or foreign income tax return, you must send a signed copy of your return along with copies of all 2007 W-2 form(s). Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. Which of the following is true?

- My signed 2007 Federal or foreign income tax return(s) is attached, along with all 2007 W-2 form(s). If self-employed, please attach Schedule C. If there is a farm income or loss, please attach Schedule F.
- I have already sent a copy of my 2007 Federal or foreign income tax return and 2007 W-2 form(s) to the Office of Financial Aid. Date sent: _____.
- I will not, nor am I required to file a 2007 Federal income tax return. Please check one below:
 - My 2007 W-2 form(s) are attached.
 - I did not work in 2007 and do not have a W-2 form to submit.

2. List other income and benefits received during 2007 that are not subject to income taxes:
- Social Security Benefits - *Please attach SA 1099* \$_____/month x ____ = \$_____
- Welfare or TANF Benefits (Do not include food stamps) \$_____/month x ____ = \$_____
- Child Support Received in 2007 for all children \$_____/month x ____ = \$_____
- Housing Allowance for military or clergy. \$_____
- Other untaxed income (Do not include financial aid): \$_____
- Money received, or paid on your behalf (e.g. bills) not reported elsewhere on this form \$_____

Section C - Parent(s)'/Step-Parent Tax Forms and Income Information

1. If your parent(s) (and/or step-parent) will file a 2007 U.S. or foreign income tax return, you must send a signed copy of their return(s) along with copies of all 2007 W-2 form(s). Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. Which of the following is true?

- My parent(s)' signed 2007 Federal or foreign income tax return(s) is attached, along with all 2007 W-2 form(s). If self-employed, please attach Schedule C. If there is a farm income or loss, please attach Schedule F.
- I have already sent a copy of their 2007 Federal or foreign income tax return and 2007 W-2 form(s) to the Office of Financial Aid. Date sent: _____.
- My parent(s)/step-parent will not file, nor is required to file a 2007 Federal income tax return. Please check one below:
 - 2007 W-2 form(s) for my parent(s)/step-parent are attached.
 - My parent(s)/step-parent did not work in 2007 and do not have a W-2 form to submit.

2. List other income and benefits your parent(s) received during 2007 that are not subject to income taxes:
- Social Security Benefits - *Please attach SA 1099* \$_____/month x ____ = \$_____
- Welfare or TANF Benefits (Do not include food stamps) \$_____/month x ____ = \$_____
- Child Support received in 2007 for all children \$_____/month x ____ = \$_____
- Housing Allowance for military or clergy. \$_____
- Other untaxed income (Do not include financial aid):
- _____ \$_____
- _____ \$_____

Section D - Family Information

Fill out this section with information about the persons your parents will support between July 1, 2008 and June 30, 2009. Include your parent(s), **yourself**, and your parents' other children if they receive more than half of their support from your parents even if they are not claimed on your parents' federal income tax return. Also include your parents' other children if they would be required to provide parental information when they apply for federal student aid for the 2008-2009 academic year. Include other persons only if they now live with and receive more than half of their support from your parents and will continue to receive this support between July 1, 2008 and June 30, 2009. If your parents are separated or divorced, include only the parent (and step-parent, if applicable) with whom you live.

Full Name	Age	Relationship to Student	If this person will be degree-seeking and attend college half-time or more in 2008-2009, print the name of the college. Do not include parents in college.
1.		SELF	
2.			
3.			
4.			
5.			
6.			
7.			

Please attach an additional page if necessary.

Section E - Certification and Signatures

By signing this worksheet, we certify that all the information we reported is complete and correct. The student and at least one parent must sign.

Student *Date*

Parent *Date*

Please return this form to: University of Saint Francis
 Office of Financial Aid
 2701 Spring Street
 Fort Wayne, IN 46808

**Remember to attach all requested tax returns, W-2(s) and schedules.*